



Friends of the Ottawa
Public Library Association

L'Association des amis de la
Bibliothèque publique d'Ottawa

Mammoth Sale Volunteer

Organization: Friends of the Ottawa Public Library Association

Required Hours: 4 hours per month minimum

Availability: One Saturday per month between 9AM-4PM

Language: English proficiency required; bilingual is an asset

Location: 100 Tallwood Drive, Ottawa, ON K2G 4R7

Description

The Friends of the Ottawa Public Library Association (FOPLA) requires volunteers to assist with set-up, tear down, and operation of their monthly Mammoth Used Book Sale, located at the James Bartleman Archives and Library Materials Centre in Nepean.

The Mammoth Sale takes place one Saturday per month from 10AM-2PM. Volunteers will be responsible for moving and arranging heavy boxes/carts of used books for sale (up to 30lbs), helping to tear down and clean up after the monthly sale, and selling books to members of the public during the sale.

Required Skills: Must be able to move/lift up to 30 lbs; knowledge of books; must be friendly and courteous with the public; must have the ability to follow instructions and work effectively under pressure; must have the ability to make change. A Police record check may be required as volunteers in this role could be handling cash.

Volunteers are required to provide their own transportation to their volunteer location.

We thank all applicants for their interest, but only those selected for an interview will be contacted.

Contact

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